



NOTICE TO BIDDERS

Reroofing Projects for the Lake Station Community Schools 2500 Pike Street Lake Station, Indiana 46405-2258 Bid Due: 1:00 PM 11/10/2021

Sealed proposals for Reroofing Projects for the Lake Station Community Schools at the Bailey Elementary School, 2100 Union St, Lake Station, IN 46405 and the Edison Jr. Sr. High School, 3304 Parkside Avenue, Lake Station, IN 46405 for the Lake Station Community Schools in accordance with Bid Documents as prepared by CSK Architects, P.C. will be received at the Lake Station Community Schools Administration Center, 2500 Pike Street, Lake Station, Indiana 46405-2258 until **1:00 PM on Wednesday afternoon, November 10th, 2021** at which time they will be opened and publicly read aloud. Bids received after the above stated time and date as specified, shall be returned to the sender unopened and declared non-acceptable.

All Bidders are requested to attend the Pre-Bid Meeting. The Pre-Bid Meeting will be at 1:00 PM on Thursday afternoon, October 28th, 2021 at the Bailey Elementary School and will then move to the Edison Jr. Sr. High School. **All attendees entering the building must wear an acceptable mask and exercise social distancing practices.**

Work includes: **Reroofing**

Prime bids will be received in the following category: **General Construction.**

All Bidders must submit a satisfactory bid bond executed by the bidder and surety company or a certified check or bank draft, payable to the Lake Station Community Schools in an amount equal to five percent (5%) of their maximum bid, as provided by law.

The successful Bidder, within ten (10) days of acceptance of bids, will be required to execute a performance bond requiring one hundred percent (100%) performance and one hundred percent (100%) labor and material payment. In the event of failure of the successful bidder to execute said bond as stated above, he shall forfeit his bid guaranty as liquidated damages. Bid guaranties of unsuccessful bidders shall be returned upon award of contracts.

Electronic copies (PDF's) of the Bid Documents will be made available at no cost via Dropbox or at CSK Architect's Office upon email request to CSK Architects at tkuhn@cskarchitects.com. Bid Documents are also available for review at the Architect's Office and at the Lake Station Community Schools Administration Center.

All bids shall be sealed and submitted on the Architect's Bid Form in the Project Manual. Bids shall be properly executed on Form 96 including the Non-collusion Affidavit and Contractor's Financial Statement, as prescribed by the Indiana State Board of Accounts and all other Bid Documents requested.

Bidders shall submit to the Owner within 24 hours from bid due date and time a complete list of all sub-contractors to be awarded contracts on this project. Bidder's bid may be rejected if the sub-contractors list is not submitted as requested. The successful bidder's award of sub-contractor contracts shall not deviate from the sub-contractors list as submitted unless approved by the Owner.

All bids shall be sealed and submitted on Bid Proposal Form that is included in the Project Manual. Bids shall be properly executed on Form 96 including the Non-collusion Affidavit and Contractor's Financial Statement, as prescribed by the Indiana State Board of Accounts.

The Lake Station Community Schools reserves the right to reject any or all bids, to waive any informalities in bidding, or to return unopened any proposal received after the time fixed herein.

No Base Bid or Alternates shall be withdrawn for a period of sixty (60) days, subsequent to the opening of bids.

Lake Station Community Schools
2500 Pike Street
Lake Station, Indiana 46405
rfp@lakes.k12.in.us

#