

Proof of Residency Guidelines

Proof of residency within Lake Station Community School District is a requirement for student enrollment. The following documentation is acceptable for verification of address and should be brought to registration.

Home Owners:

1. Copy of mortgage, contract and/or a utility bill in the homeowner's name with a current address listed.
2. Those residing in a home but are not the homeowner should provide a notarized letter from the homeowner verifying that you are residing at that address along with a copy of the mortgage, contract, and/or a utility bill in the homeowner's name with a current address listed.

Renters:

1. Copy of Lease or Rental Agreement and/or utility bill in your name with current address listed.
2. Those residing in the home or apartment but are not listed on the lease or rental agreement should provide a notarized letter from the landlord verifying that you have approval to reside at the listed residence. The landlord should also provide documentation verifying rental property ownership with contact information.

Please be advised that in all cases that address listed must be your primary residence.